

Quick Reference Guide

www.GoPennyMac.com

PRICING

PennyMac updates rate sheets daily, typically by 7:00 a.m. Pacific Time (PT). To receive rate sheet notification emails, select the 'Ratesheet View Only' role in the Correspondent Portal.			
Live Pricing: Bulk-AOT Only	866.595.8123	AgencyTrading@pennymac.com	Email/Phone Hours 5:30 am PT - 2:00 pm PT
All other mandatory delivery questions	800.736.6938 (800.PENNY38)	CorrespondentMandatory@pennymac.com	Email/Phone Hours 7:00 am PT - 5:15 pm PT
All best effort questions		CorrespondentBest@pennymac.com	Website Hours: 7:00 am PT - 8:00 pm PT

UNDERWRITING, FULFILLMENT, POST CLOSING & CLIENT ADMINISTRATION

		IDs
Delegated Underwriting Help	Delegated UW scenarios https://underwritinghelp.pennymac.com/	MERS ID: PennyMac Corp. #1009313
Non Delegated Underwriting Help	Non Delegated UW scenarios NondelegateduwHelp@pennymac.com	
Pend Processing	Pend status CorrespondentPendProcessing@pennymac.com	Non-Delegated MERS ID: #1007159
Post Closing	Post funding adjustments CorrespondentPostClosing@pennymac.com	FHA Lender ID Number: 28095-00006 PennyMac Loan Services LLC 3043 Townsgate rd ste 200 Westlake Village, CA 91361
Client Administration	Client Approval, Recertification, Quarterly Officer Certification, inquiries, etc. PCGapproval@pennymac.com	
Client Administration - Financial Statement Submission	Financial Statements Financials@pennymac.com	PennyMac Purchasing Entity Type (HMDA): Independent Mortgage Company

STANDARD FEES

Fee Type	Fee \$	FHA 203k & HOMESTYLE FEES (in addition to Standard Fees)	Draw Fee
Transfer Fee: Conv. FHA, VA, USDA	\$295	Investor Services	\$100 per loan
Tax Service	\$75	Administrative Services (203K only)	Greater of \$300 or 1.45% of rehabilitation escrow amount
Life of Loan Flood Conversion Fee	\$5	Administrative Services Plus	\$50 per draw \$100 per draw N/A

COLLATERAL

COLLATERAL		LOAN FILE AND NOTE DELIVERY INSTRUCTIONS	
ORIGINAL NOTE & LOAN MODIFICATION	PRE-PURCHASE ALLONGE	Interest Credits at Closing	PennyMac will allow interest credits at closing through the seventh calendar day of the month in which the mortgage loan is closed.
Deutsche Bank National Trust Company Attn: Team PennyMac/Correspondent 1761 E. Saint Andrew Place Santa Ana, CA 92705	Deutsche Bank National Trust Company Attn: Team PennyMac/Funding 1761 E. Saint Andrew Place Santa Ana, CA 92705	Note Endorsement (see below for non-delegated)	The original of the Note must bear the following endorsement: PAY TO THE ORDER OF PENNYMAC CORP. WITHOUT RECOURSE
		Note Endorsement Non-Delegated	The original of the Note must bear the following endorsement: PAY TO THE ORDER OF PENNYMAC LOAN SERVICES, LLC, WITHOUT RECOURSE

GENERAL

GOODBYE LETTER	PRIVATE MORTGAGE INSURANCE	FINAL DOCS	VENDOR NOTIFICATIONS
PennyMac Loan Services, LLC P.O. Box 30597 Los Angeles, CA 90030-0597	PennyMac Loan Services, LLC 6101 Condor Drive Moorpark, CA 93021	Deutsche Bank National Trust Company ATTN: Team PennyMac/Correspondent Final Documents 1761 E. Saint Andrew Place Santa Ana, CA 92705	PennyMac Loan Services, LLC Its successors and/or assigns as their interest may appear. 3001 Hackberry Road Irving, TX 75063-0156

HAZARD AND FLOOD INSURANCE MORTGAGEE CLAUSE	INVOICE PAYMENTS - MAIL	CORPORATE OFFICE	INVOICE PAYMENTS - WIRE INSTRUCTIONS
PennyMac Loan Services, LLC Its Successors And /Or Assigns P.O. Box 6618 Springfield, OH 45501-6618	PennyMac Corp. P.O. Box 669 Moorpark, CA 93020-0669	PennyMac Corp. 3043 Townsgate Road, Suite 300 Westlake Village, CA 91361 866.695.4122	City National Bank ABA#: 122016066 Account#: 555103662 Acct Name: PennyMac Corp Correspondent Loans Accounts Receivables Account 555 S. Flower St Los Angeles, CA 90071

BORROWER/PAYMENT INFORMATION

BORROWER/PAYMENT INFORMATION		CLIENT ADMINISTRATION	
PAYMENT REMITTANCE		CUSTOMER SERVICE	APPROVALS, CERTIFICATIONS & ORGANIZATION CHANGES
Borrower Payments, Curtailments, Escrow Funds, etc...	<i>For all Other States:</i> PennyMac Loan Services, LLC P.O. Box 660929 Dallas, TX 75266-0929	Requests for loan payoff statements Phone: 800.777.4001 Mon to Fri: 6:00 a.m. - 6:00 p.m. PT Saturday: 7:00 a.m. - 11:00 a.m. PT	PCGapproval@pennymac.com
<i>For the Following States:</i> AK, AR, AZ, CA, CO, HI, IA, ID, KS, LA, MN, MO, MT, ND, NE, NM, NV, OK, OR, SD, TX, UT, WA, WY	<i>Overnight Address</i> Attn: Lockbox Operations P.O. Box 30597 20500 Belshaw Ave. Carson, CA 90746	CORRESPONDENCE PennyMac Loan Services, LLC. Attn: Correspondence Unit P.O. Box 514387 Los Angeles, CA 90051-4387	PennyMac Corp. Attn: Client Approval Department 112 Lakeview Canyon Rd., Ste. #130 Thousand Oaks, CA 91362
PennyMac Loan Services, LLC P.O. BOX 30597 Los Angeles, CA 90030-0597		*Notices of error or information requests must be mailed to this address	